

**UNITED STATES DEPARTMENT OF AGRICULTURE**

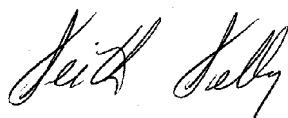
Farm Service Agency  
Washington, DC 20250

**Notice AO-1206**

**For:** FSA Employees

**Organization and Functions of the Operations Review and Analysis Staff**

**Approved by:** Administrator



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**1 Overview**

**A**

**Background**

In an effort to increase operational efficiency within the Office of the Administrator

- Operations Review and Appeals Staff (ORAS) has been reorganized
- Appeals and Litigation Branch has been realigned as the Appeals and Litigation Group (ALG) reporting to the Associate Administrator for Programs
- ORAS has been renamed Operations Review and Analysis Staff and remaining functions have been consolidated into 2 branches.

**B**

**Purpose**

This notice:

- provides an overview of ORAS and ALG functions
- provides a list of employees
- designates FSA's OIG Liaison Officer.

**C**

**Effective Dates**

- ALG reorganization was effective August 29, 1999.
- ORAS reorganization was effective September 30, 1999.

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**Disposal Date**

October 1, 2000

**Distribution**

All FSA employees; State Offices relay to County Offices

## Notice AO-1206

### 2 ORAS Organization

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#### A

##### Office of the Director

ORAS is responsible for formulating and administering policies and procedures governing regulatory review, foreign investment disclosure, audits and investigations, and State and County operations review functions. The following lists the location and telephone number of each employee assigned to the Office of the Director.

<i>Employee</i>	<i>STOP 0540 Room</i>	<i>Telephone</i>
T. Mike McCann, Director	2720-S	690-2532
Carol Wagner, Deputy Director	2720-S	720-4966
Gypsy Banks, Assistant	4975-S	720-8453
Valtine Taylor	2720-S	690-2532
Gwendolyn Sellman	5714-S	720-4576

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#### B

##### Regulatory Review and Foreign Investment Disclosure Branch (RRFIDB)

RRFIDB is responsible for the functions formerly assigned to the Regulatory Review Branch and the Operations Review Branch, Foreign Investment Disclosure Section. The following lists the location and telephone number of each employee assigned to RRFIDB.

<i>Employee</i>	<i>STOP 0540 Room</i>	<i>Telephone</i>
Tom Witzig, Chief	6734-S	205-5851
Minnie Gaynor	2741-S	720-4284
William Brown	2741-S	720-6833
Patricia Blevins	2741-S	720-0604
Danielle Cooke	2741-S	720-4283
Linda Turner	6734-S	690-1855
Laura Phauls	6734-S	690-3718

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### 2 ORAS Organization (Continued)

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#### C

##### **Audits, Investigations, and State and County Review Branch (AISCRB)**

AISCRB is responsible for the functions formerly assigned to the Audits and Investigations Branch and the Operations Review Branch, State and County Operations Review Section. The following lists the location and telephone number of each employee assigned to AISCRB:

<i>Employee</i>	<i>STOP 0540 Room</i>	<i>Telephone</i>
Phil Sharp, Chief	2728-S	720-9831
Renee Coleman	6734-S	720-5457
Karren Fava	5714-S	720-6152
Lisa Goree	5714-S	720-3583
Cindy Foister	5714-S	720-5463
James Michaels	2728-S	690-3349
Arleen Moncalieri	2728-S	720-9498
Victoria Pepitone	2728-S	720-6705
Joseph Doleski	2728-S	205-5882

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### 3 FSA's OIG Liaison Officer

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#### A

##### **OIG Liaison Officer**

T. Mike McCann has been designated as FSA's OIG Liaison Officer according to 9-AO.

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#### B

##### **Alternate**

Carol Wagner shall serve as alternate.

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#### 4 ALG Organization

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##### A

##### Appeals and Litigation Group (ALG)

ALG is responsible for formulating and administering policies and procedures governing FSA's informal appeals process. ALG also prepares requests for NAD Director's review and determinations for AFIDA, FOIA, and Privacy Act appeals. ALG serves as FSA's liaison with OGC for cases involved in litigation. The following lists the telephone number of each employee assigned to ALG.

<i>Employee</i>	<i>Telephone</i>
Jack Welch, Director	720-7743
Cheryl Fleming	690-3297
Randall Jones	690-2814
Tal Day	720-0358
Amy Jones	720-7757
Sean O'Neill	720-9003

STOP 0570

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